



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
Ramirez Canyon Park
5810 Ramirez Canyon Road
Malibu, California 90265
Phone (310) 589-3230 Fax (310) 589-3237

February 13, 2007

Ms. Mary Small
California State Coastal Conservancy
1330 Broadway, 11th Floor
Oakland, California 94612-2530

Lechuza Beach-Additional Work (Contract No. 00-170)

Dear Ms. Small:

The Mountains Recreation and Conservation Authority (MRCA) respectfully requests your approval of the following contractors, and approval of the allocation of a total of \$43,740.00 to the various tasks in the Work Program for this Grant No. 00-170, as described below. This allocation would come from a portion of the existing unallocated balance for the grant. As you know, MRCA is actively working on the various tasks related to the development of the public access improvement project, that is being funded by State Coastal Conservancy Grant Nos. 00-170 and 05-071. In many of the meetings for this project with the various parties involved, it was discussed that certain additional studies and/or work items were needed.

Michael Brandman & Associates – Biological Resources Study. MRCA proposes to use Michael Brandman & Associates to conduct a biological resources impact analysis. The need for this study was discussed in meetings (including April 26, 2006) and in May 2006 emails between Elizabeth Jordan of MRCA and Steve Horn of Coastal Conservancy. (We can provide any of these meeting minutes and emails mentioned in this letter at your request.) This work would include the following tasks: (1) literature review, (2) field survey of biological resources, and (3) biological resources assessment and impact analysis. Additional information about the firm's qualifications can be found on the web at <http://www.brandman.com/>. We are requesting a retroactive approval of this contractor, and if so approved, we would request reimbursement by Coastal Conservancy for payment for invoices not yet paid by MRCA.

Approximate cost: \$ 2,180.00

This would be allocated to existing Task 5 - Environmental Studies.

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Katz, Okitsu & Associates – Traffic and parking study. Concerns regarding traffic and/or parking study were discussed in several meetings (including November 29, 2006 and July 7, 2005). Disabled parking and/or disabled drop offs are proposed along Sea Level Drive and/or along Broad Beach Road. This work includes the following tasks: (1) data collection: parking survey, traffic survey, pedestrian and bicycle count, safety assessment data collection; (2) summary of existing conditions and assessment of future conditions; (3) analysis of potential impacts and development of mitigation; and (4) documentation/meetings. The study would include the following intersections:

- PCH and Broad Beach Road
- West Sea Level Drive and Broad Beach Road
- Bunnie Lane and Broad Beach Road
- East Sea Level Drive and Broad Beach Road
- West Sea Level Drive Terminus
- East Sea Level Drive Terminus

This would include a winter and summer study; work would be conducted during weekday and weekend periods. Additional information about the firm's qualifications can be found on the web at www.katzokitsu.com.

Approximate cost: \$25,720.00

This would be allocated to existing Task 5 - Environmental Studies.

Project Management

Hiring contractors, coordinating with contractors, reviewing contractors's deliverables, and other management of contractors requires a substantial portion of MRCA staff time.

<i>MRCA employee title</i>	<i>Hourly Rate</i>
Chief of Natural Resources and Planning	\$82.13
Project Analyst	\$42.46
Chief Landscape Architect	\$63.69
Landscape Architect	\$37.77
Contracts Officer	\$47.54

Note: Hourly Rate is comprised of direct salary costs, benefits, and required payroll taxes.

Non-labor costs: \$540.00. This includes vehicle use, travel costs, and other miscellaneous costs (e.g., printing, plotting, color reproductions).

Approximate cost: \$10,540.00

This would be an new task, Task 8 - Project Management.

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Project Administration

This consists of administrative activities necessary to carry out the Work Program. Project administration has already been billed the full amount, and this proposed allocation would cover overhead for staff time to monitor the new proposed contracts and the staff time to implement the project. The budget for this task is based on the MRCA's standard administrative cost allocation method, and is calculated as 53% of the direct labor costs under for the new requested allocation to new Task 8 - Project Management.

Approximate cost: \$5,300.00

This would be allocated to Existing Task 7 - Project Administration.

The approximate cost estimate for all of these tasks is: \$43,740.00. Please note that the most time-sensitive item described above is the traffic study, as the winter traffic and parking study needs to commence as soon as possible.

Thank you for your consideration of these requests. If you have any questions, please contact Judi Tamasi at (310) 589-3230, ext. 121.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Paul Edelman', with a long horizontal flourish extending to the right.

Paul Edelman
Chief of Natural Resources and Planning